



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

August 19, 2008

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: FRANKLIN D. ROOSEVELT PARK  
POOL BUILDING WINDOW REPLACEMENT PROJECT  
FLORENCE/FIRESTONE AREA  
ESTABLISH CAPITAL PROJECT  
APPROVE APPROPRIATION ADJUSTMENT  
APPROVE PROJECT BUDGET  
C.P. NO. 87029  
(FIRST DISTRICT) (4 VOTES)**

**SUBJECT**

Approval of the recommended actions will allow the Department of Public Works to proceed with replacement of the exterior windows at the Franklin D. Roosevelt Park Pool Building.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that this project is categorically exempt under the California Environmental Quality Act.
2. Establish Capital Project No. 87029, and approve the appropriation adjustment in the amount of \$350,000, funded by State Proposition 12 Robert-Z'Berg-Harris Program grant funds and net County cost allocated for Enhanced Unincorporated Area Services, to provide sufficient funds in Fiscal Year 2008-09 Capital Projects/Refurbishments Budget for the Franklin D. Roosevelt Park Pool Building Window Replacement project.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

*"To Enrich Lives Through Effective And Caring Service"*

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Intra-County Correspondence Sent Electronically Only***

3. Authorize the Department of Public Works to implement the Franklin D. Roosevelt Park Pool Building Window Replacement project.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow the Department of Public Works (Public Works) to proceed with replacement of the exterior windows at the Franklin D. Roosevelt Park Pool Building.

The Franklin D. Roosevelt Park is a community regional park located in the unincorporated community of Florence/Firestone. The park was authorized by President Roosevelt during the 1930's Great Depression and currently includes community and recreation buildings; senior citizen center; comfort stations; soccer and baseball fields with sports lighting; basketball, volleyball, and tennis courts; a children's play area; par course station; picnic areas and shelters; and a recently renovated indoor pool facility. The recent pool facility renovation included refurbishing the locker room, restroom, and shower areas; replacing the roof, pool mechanical equipment, interior lighting, and perimeter concrete pool deck; repairing the pool shell; and installing a new heating, air conditioning, and ventilation system.

The proposed project will complete the renovation of the pool facility by replacing the deteriorated exterior windows with new state-of-the art translucent insulated window panels that are more durable, vandal resistant, and energy-efficient.

The window replacement will be completed using a Public Works Job Order Contract (JOC).

### **Sustainable Design Program**

In accordance with your Board's Sustainable Design Program, the proposed translucent insulated window panels will improve the energy-efficiency of the building, reduce maintenance costs, and provide improved filtered natural lighting in the building.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1), Fiscal Responsibility (Goal 4), and Children and Families' Well-Being (Goal 5) by investing in public infrastructure that will enhance recreational opportunities for County residents.

### **FISCAL IMPACT/FINANCING**

The total project cost, including construction, consultant services, miscellaneous expenditures, and County services, is currently estimated at \$350,000. The Project Schedule and Budget Summary are included in Attachment A.

Approval of the attached appropriation adjustment (Attachment B) will re-allocate \$150,000 of net County cost allocated for Enhanced Unincorporated Area Services from the Belvedere Synthetic Soccer Fields project which was cancelled, and allocate \$200,000 in currently unallocated State Proposition 12 Robert-Z'Berg-Harris Program grant funds.

### **Operating Budget Impact**

Based on the project description, the Department of Parks and Recreation (Parks and Recreation) does not anticipate any one-time start-up or ongoing costs resulting from the recommended actions. The project consists of replacing existing windows with more energy efficient windows with equal or less maintenance requirements that will be fulfilled with existing park staff and resources. Should the necessity arise, Parks and Recreation will work with the Chief Executive Office to determine the appropriate level of maintenance and available funding.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The proposed project is exempt from your Board's Civic Art Policy adopted on December 7, 2004, since the total project value is less than \$500,000.

Due to the technical nature of the work, the use of at-risk youth for this project is not feasible.

### **ENVIRONMENTAL DOCUMENTATION**

The project is categorically exempt under California Environmental Quality Act Guidelines in accordance with Article 19, Sections 15301 (a) and (d); and the revised County of Los Angeles Environmental Document Report Procedures and Guidelines, Class 1 (c) and (d) adopted by your Board on November 17, 1987, because the work will involve replacement of the existing pool building windows to meet current standards of public health and safety.

**CONTRACTING PROCESS**

Construction of the project will be completed using a Public Works JOC.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The pool facility will remain open to the public during the four-month construction duration scheduled to begin in September 2008.

**CONCLUSION**

Please return an adopted, stamped copy of this letter to the Chief Executive Office (Capital Projects Division); one to Parks and Recreation; and one to Public Works (Project Management Division I).

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:DDE:DL  
JSE:DJT:RB:zu

**Attachments**

- c: County Counsel  
Civic Arts Commission  
Department of Parks and Recreation  
Department of Public Works  
Office of Affirmative Action Compliance (Ozie Smith)

**ATTACHMENT A**

**DEPARTMENT OF PUBLIC WORKS: FRANKLIN D. ROOSEVELT PARK  
POOL BUILDING WINDOW REPLACEMENT PROJECT  
FLORENCE/FIRESTONE AREA  
ESTABLISH CAPITAL PROJECT  
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APPROVE PROJECT BUDGET  
C.P. NO. 87029**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Construction Documents	N/A
Jurisdictional Approvals	N/A
Construction Award	08/28/08
Construction Start	09/08/08
Substantial Completion	01/09/09
Final Acceptance	01/31/09

## II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	\$ 0
Job Order Contract	200,000
Change Orders	75,000
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Misc. Expense	0
Telecomm Equip – Affixed to Building	0
Civic Arts*	0
Subtotal	\$ 275,000
Programming/Development	\$ 0
Plans and Specifications*	\$ 0
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	0
Material Testing	10,000
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Other:	0
Subtotal	\$ 10,000
Miscellaneous Expenditures	\$ 1,000
Jurisdictional Review/Plan Check/Permit	\$ 0
County Services	
Code Compliance Inspection	\$ 21,500
Quality Control Inspection	0
Design Review	0
Design Services	0
Contract Administration	10,020
Project Management	25,150
Project Management Support Services	1,330
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	2,000
Office of Affirmative Action	4,000
County Counsel	0
Other:	0
Sheriff Job Order Contract Management	0
Subtotal	\$ 64,000
<b>TOTAL</b>	<b>\$ 350,000</b>

**ATTACHMENT B**

**DEPARTMENT OF PUBLIC WORKS: FRANKLIN D. ROOSEVELT PARK  
POOL BUILDING WINDOW REPLACEMENT PROJECT**

**FLORENCE/FIRESTONE AREA**

**ESTABLISH CAPITAL PROJECT**

**APPROVE APPROPRIATION ADJUSTMENT**

**APPROVE PROJECT BUDGET**

**C.P. NO. 87029**

**APPROPRIATION ADJUSTMENT**

**(SEE ATTACHMENT)**

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BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S.  
No. 060

JULY 29 2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2008-09

4 - VOTES

SOURCESUSES

General Fund - A01  
See Attached.

General Fund - A01  
See Attached.

JUSTIFICATION

Adjustment is necessary to increase the revenue and appropriation in order to fully fund the Franklin D. Roosevelt Pool Building Window Replacement project.

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

*David Jan Takata*  
David Jan Takata, Senior Manager, CEO

CHIEF ADMINISTRATIVE OFFICER'S REPORT

30 AUG 19 2008

*Sachi A. Hama*  
SACHI A. HAMA  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR -

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

*July 16 20 08*

*John J. Edmister*  
CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

*Kara Shikuma*

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

20

NO. 007

*July 15 20 08*

BY

DEPUTY COUNTY CLERK

30 AUG 19, 2008

SEND 6 COPIES TO THE AUDITOR-CONTROLLER



DEPARTMENT OF PUBLIC WORKS: FRANKLIN D. ROOSEVELT PARK  
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 C.P. 87029

**4-VOTE BUDGET ADJUSTMENT  
 FISCAL YEAR 2008-09**

SOURCES

USES

✓ Department of parks and Recreation  
 Capital Project/Refurbishments  
 Franklin D. Roosevelt Park (1)  
 Pool Building Window Replacement  
 ✓ Rev.: State Proposition 12 Roberti-Z'berg-Harris  
 A01-CP-88-882A-65043-87029  
 Increase Revenue \$200,000

✓ Department of Parks and Recreation  
 Capital Project/Refurbishments  
 Belvedere Community Regional County Park (1)  
 Synthetic Soccer Field  
 Fixed Assets - Building and Improvements  
 A01 - CP - 6014 - 65043 - 69492 ✓  
 Decrease Appropriation \$150,000 ✓

\$350,000

✓ Department of Parks and Recreation  
 Capital Project/Refurbishments  
 Franklin D. Roosevelt Park (1)  
 Pool Building Window Replacement  
 Fixed Assets - Building and Improvements  
 A01 - CP - 6014 - 65043 - 87029 ✓  
 Increase Appropriation \$350,000

\$350,000

BA # 007 *Loren Shitkane* 7/15/08